

Mandatory Disclosure

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| I NAME OF THE INSTITUTION | S.H.L.J.Mahila Polytechnic Lohar Majra |
| ➤ Address including telephone, Fax, e-mail. | ○ Phone No. 01744-274957 □ E-Mail: shlmpku@hry.nic.in |
| II NAME AND ADDRESS OF THE TRUST/SOCIETY/COMPANY AND THE TRUSTEE | SHRI JAIRAM VIDYAPEETH TRUST OPP BRAHMSAROVER KKR |
| III NAME & ADDRESS OF THE PRINCIPAL | MS MANPREET KAUR |
| ➤ Address including telephone, Fax, e-mail. | Phone No. 01744-274957 E-Mail: shlmpku@hry.nic.in |
| IV. NAME OF THE AFFILIATING UNIVERSITY | 1. State Board of Technical Education, Haryana |
| V. GOVERNANCE | |
| ❖ Members of the Board and their brief background | annexure -1 |
| ❖ Frequency of the Board Meetings and Academic Advisory Body | Two to three meetings annually. |
| ❖ Organizational chart and processes | Organizational Chart – Annexure-II |
| ❖ Nature and Extent of involvement of faculty and students in academic affairs/improvements | <ul style="list-style-type: none"> □ The faculty are involved in various activities including teaching, continuous assessment of students. Students are free to interact with their Teachers / Course Co-coordinators any time. during teaching days or through e-mail, regular SRC meetings, implementing student feed back mechanism. The different academic activities are carried out by the faculty members through various committees in close coordination with the students. some of the key committees are: <ul style="list-style-type: none"> □ Placement team □ Corporate Relations cell □ Alumni Cell □ Use of audio visual aids. |

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| ❖ Mechanism/Norms & Procedure for democratic/good Governance | <ul style="list-style-type: none"> ▫ Regular feedback from students. ▫ Proper counseling of students by the Tutor and Head of the Deptt from time to time. ▫ Explanation by faculty members for the marks scored by students & guidance to students for further improvement. ▫ Encourage by Faculty to participate in competitions/ event management. ▫ Teachers evaluation by students. |
| ❖ Student Feedback on Institutional Governance/faculty performance | ▫ Feedback about faculty is taken by the Students from time to time & faculty members are informed about the shortcoming. Regular meetings with the Principal on fortnightly basis are done to discuss academic matters. |
| ❖ Grievance redressal mechanism for faculty, staff and students. | ▫ Grievances if any are invited through a written application from the aggrieved party/person & staff welfare committee & students welfare committee headed by senior staff members have been constituted to listen the aggrieved party/person & suggest corrective action. |
| ❖ Establishment of Anti Ragging Committee | YES |
| ❖ Establishment of online Grievances Redressal Mechanism | YES |
| ❖ Establishment of Grievances Redressal Committee in the institution and appointment of OMBUDSMAN by the university | YES |
| ❖ Establishment of Internal Complaint Committee | YES |
| ❖ Establishment of Committee for SC/ST | YES |
| ❖ Internal Quality Assurance Cell | YES |
| VI. PROGRAMMES | |
| ❖ Name of the Programmes approved by the AICTE | 3 years Diploma course in Electronics and communication Engg. Computer Engg. Fashion technology Information Technology |
| ❖ Name of the Programmes accredited by the AICTE | CE,ECE,FT,IT |
| ❖ For each Programme the following details are to be given: | |
| • Name | Comp Engg-60 ECE-60 Fashion Tech-60 |

| | | Information Tech-60 | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-------------------------------|------------------|-------------------|--|
| • Number of seats | | | | | |
| • Fee | | 21200/- pa | | | |
| • Placement Facilities | | Yes | | | |
| • Campus placement in last three years with minimum salary, maximum salary and average salary | Batch | %age | Max (Rs.) | Avg. (Rs.) | |
| | 2014-15 | Placement Record Annexure-III | 15000/ PM | 6000/- PM | |
| | 2015-16 | | | | |
| | 2016-17 | | | | |
| ❖ Name and duration of programme(s) having affiliation/collaboration with Foreign University(s)/Institution(s) and being run in the same Campus along with status of their AICTE approval. If there is foreign collaboration, give the following details: | N.A. | | | | |
| Details of the Foreign Institution/University: | N.A. | | | | |
| • Name of the University/Institution | N.A. | | | | |
| • Address | N.A. | | | | |
| • Website | N.A. | | | | |
| • Is the Institution/University Accredited in its Home Country | N.A. | | | | |
| • Ranking of the Institution/University in the Home Country | N.A. | | | | |
| • Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad | N.A. | | | | |
| • Nature of Collaboration | N.A. | | | | |
| • Conditions of Collaboration | N.A. | | | | |
| • Complete details of payment a student has to make to get the full benefit of collaboration. | N.A. | | | | |
| ❖ For each Collaborative/affiliated Programme give the following: | N.A. | | | | |
| • Programme Focus | N.A. | | | | |
| • Number of seats | N.A. | | | | |
| • Admission Procedure | N.A. | | | | |
| • Fee | N.A. | | | | |
| • Placement Facility | N.A. | | | | |
| • Placement Records for last three years with minimum salary, maximum salary and average salary | N.A. | | | | |
| ❖ Whether the Collaborative Programme is approved by AICTE? If not whether the Domestic/Foreign Institution has applied to AICTE for approval as required under notification no. 37-3/Legal/2005 dated 16 th May, 2005 | N.A. | | | | |
| VII. <u>FACULTY</u> | | | | | |

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| ❖ Branch wise list faculty members: | Annexure-IV | |
| • Permanent Faculty | | |
| • Visiting Faculty | | |
| • Adjunct Faculty | | |
| • Guest Faculty | Engaged as and when necessary | |
| • Permanent Faculty: Student Ratio | 1:20 | |
| ❖ Number of faculty employed and left during the last three years | Employed | Left |
| | 2 | - |
| VIII. FACULTY DETAILS | | |
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| IX. | | |
| ❖ Details of fee, as approved by state fee committee for the institution | 21200/-PA | |
| ❖ Time schedule for payment of fee for the entire programme | 4 Installments in a YEAR | |

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| X. ADMISSION | | |
| ❖ Number of seats sanctioned with the year of approval. | 2016-2017 | 240 |
| | 2017-2018 | 240 |
| | 2018-2019 | 240 |
| ❖ Number of students admitted under various categories each year in the last three years. * | Annexure-V | |
| | | |
| ❖ Number of applications received during last two years for admission under Management Quota and number admitted. | 2015-2016 | 2016-2017 |
| | N.A | N.A |
| XI. ADMISSION PROCEDURE | | |
| ❖ Mention the admission test being followed, name and address of the Test Agency and its URL (website). | On the Basis of merit of the Qualifying Examination. | |
| ❖ Number of seats allotted to different Test Qualified candidates separately [AIMCET/CET (State conducted test/University tests)/Association conducted test] | NA | |
| ❖ Calendar for admission against management/vacant seats: | As per Prospectus released by State Board of Technical Education, Haryana | |

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| • Last date for request for applications. | - DO - |
| • Last date for submission of application. | - DO - |
| • Dates for announcing final results. | - DO - |
| • Release of admission list (main list and waiting list should be announced on the same day) | - DO - |
| • Date for acceptance by the candidate (time given should in no case be less than 15 days) | - DO - |
| • Last date for closing of admission. | - DO - |
| • Starting of the Academic session. | - DO - |
| • The waiting list should be activated only on the expiry of date of main list. | - DO - |
| • The policy of refund of the fee, in case of withdrawal, should be clearly notified. | - DO - |

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| XII. CRITERIA AND WEIGHTAGES FOR ADMISSION | |
| ❖ Describe each criteria with its respective weightages i.e. Admission Test, marks in qualifying examination etc. | <p>As per the procedures published by the State Board of Technical Education, Haryana in its information bulletin, every year. Each and Every Data available on depts. Site www.techeduhry.nic.in</p> |
| ❖ Mention the minimum level of acceptance, if any. | |
| ❖ Mention the cut-off levels of percentage & percentile scores of the candidates in the admission test for the last three years. | |
| ❖ Display marks scored in Test etc. and in aggregate for all candidates who were admitted. | |
| Item No I - XI must be given in information brochure and must be hosted as fixed content in the website of the Institution. | |
| The Website must be dynamically updated with regard to XII–XV. | |
| XIII. APPLICATION FORM | |
| ❖ Downloadable application form, with online submission possibilities. | Please refer the Prospectus, of State Board of Technical Education, Haryana published every year available on site www.techeduhry.nic.in . |
| XIV. LIST OF APPLICANTS | |

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| <p>❖ List of candidates whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats.</p> | <p>Centralized admission made by Deptt of Technical Education , Haryana</p> |
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| XV. RESULTS OF ADMISSION UNDER MANAGEMENT SEATS/VACANT SEATS | |
| <ul style="list-style-type: none"> ❖ Composition of selection team for admission under Management Quota with the brief profiles of members (This information be made available in the public domain after the admission process is over) ❖ Score of the individual candidates admitted arranged in order of merit. ❖ List of candidates who have been offered admission. ❖ Waiting list of the candidates in order of merit to be operative from the last date of joining of the first list candidates. ❖ List of the candidates who joined within the date, vacancy position in each category before operation of waiting list. | N.A. |
| XVI. INFORMATION ON INFRASTRUCTURE AND OTHER RESOURCES AVAILABLE | |
| | |
| LIBRARY: | |
| <ul style="list-style-type: none"> ➤ Number of Library books/Titles/Journals available (programme-wise) | Books –3999 Titles-525 Journals/magazines-12 |
| <ul style="list-style-type: none"> ➤ List of online National/International Journals subscribed. | No |
| <ul style="list-style-type: none"> ➤ E-Library facilities | Yes |
| LABORATORY: | |
| For each Laboratory | |
| <ul style="list-style-type: none"> ➤ List of Major Equipment/Facilities | Annexure-VI |
| <ul style="list-style-type: none"> ➤ List of Experimental Setup | |
| COMPUTING FACILITIES: | |
| <ul style="list-style-type: none"> ➤ Number and Configuration of Systems | 120 Nos. and I3, 4GB RAM, 500 GB HDD |
| <ul style="list-style-type: none"> ➤ Total number of systems connected by LAN | 70 |

| | |
|---------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| ➤ Total number of systems connected to WAN | - |
| ➤ Internet bandwidth | 32 Mbps |
| ➤ Major software packages available | - |
| ➤ Special purpose facilities available | DLP Projectors, Visualizer, Scanning & Printing etc. |
| Games and Sports Facilities | Yes |
| Extra Curriculum Activities | Yes |
| Soft Skill Development Facilities | Yes |
| Number of Classrooms and size of each | 7 size 75 Sq.mt |
| Number of Tutorial rooms and size of each | 3 size 75 Sq.Mt. |
| Number of laboratories and size of each | 17 average 110 Sq.Mt. |
| Number of drawing halls and size of each | Drawing hall- 1 size 210 Sq.Mt..each |
| Number of Computer Centres with capacity of each | 5/40 |
| Central Examination Facility, Number of rooms and capacity of each. | 10 rooms capacity 40 students each. Examination hall with capacity of 400 students. |
| Teaching Learning process | |
| ➤ Curricula and syllabi for each of the programmes as approved by the University. | Available at site www.techeduhry.nic.in |
| ➤ Academic Calendar of the University | Technical Education Department calendar –do- |
| ➤ Academic Time Table | Annexure-IX |
| ➤ Teaching Load of each Faculty | 25-30 |
| ➤ Internal Continuous Evaluation System and place | Yes, institute level |
| ➤ Students' assessment of Faculty, System in place. | Yes, institute level |
| Note: Suppression and/or misrepresentation of information would attract appropriate penal action. | |
| XVII. EROLLMENT OF STUDENTS IN THE LAST 3YEARS | |
| 2016-2017 | 20 |
| 2017-2018 | 74 |
| 2018-2019 | 93 |
| XVIII. LIST OF RESEARCH PROJECTS /CONSULTANCY WORKS | |

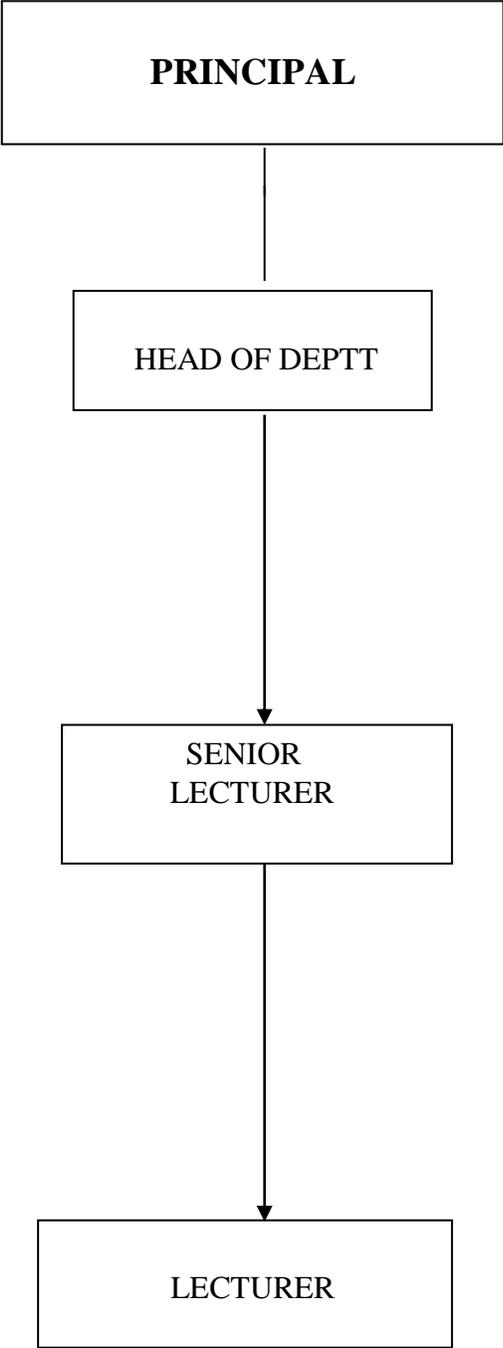
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| ❖ MoUs with industries | 05 |
| ➤ | |
| ➤ | |
| ➤ | |
| XIX.LOA AND SUBSEQUENT EOA TILL THE CURRENT ACADEMIC YEAR | |
| XX. ACCOUNTED AUDITED STATEMENT FOR THE LAST THREE YEARS | |

MEMBERS OF BOARD OF GOVERNORS

| Sr. No. | Name of Members | Qualification | Designation |
|----------------|------------------------------------------|----------------------|--------------------|
| 1. | Sh. Brahamswaroop Brahamchari Ji Maharaj | | Chairman |
| 2. | Sh. Sarwan Kumar | M. A. | Secretary |
| 3. | Sh. D. K. Gupta | M. Tech | Member |
| 4. | Sh. J. D. Gupta | M. A. (Hon) | Member |
| 5. | Sh. Rajender Singla | L.L.B. | Member |
| 6. | Sh. Ramesh Gupta | B.Sc. | Member |
| 7. | Sh. Ved Parkash Singla | Matric | Member |
| 8. | Sh. Om. Parkash Goyal | L.L.B. | Member |
| 9. | Sh. Kulwant Saini | 10+2 | Member |
| 10. | Sh. K. K. Kaushik | L.L.B. | Member |
| 11. | Sh. D. K. Gupta | | Member |

Annexure-II

Organizational Chart



Annexure-III

SANCTION INTAKE

| | | | |
|------------------------|--------------------------|---------|----|
| DIPLOMA (FULL TIME) | Fashion Technology | 3 YEARS | 60 |
| | Electronics & comm. engg | 3 YEARS | 60 |
| | Computer | 3 YEARS | 60 |
| | Information Technology | 3 YEARS | 60 |

ANNEXURE-IV :

| Sl. No. | Document No. | Date of Registration | Plot No. | Address (Village) District | Area in acres |
|---------------------|--------------|----------------------|----------|------------------------------------------------------------|---------------|
| 1. | 1254 | 10-1-2000 | 161,237 | Vill - Lohar Majra, P.O - Kamoda Distt - Kurukshetra | 16 Acres |
| Total area in acres | | | | | 16 Acres |

| Room No | Room type (mention room/ Laboratory/Toilet, Class | Carpet area (in m ²) | Completion of Flooring | Completion of Walls and | Completion of Electrification and lighting |
|---------|------------------------------------------------------------|-------------------------------------|---------------------------|-------------------------------|--------------------------------------------------|
| 1 | Workshop 1 | 250 | Yes | Yes | Yes |
| 2 | Laboratory 2 | 250 | Yes | Yes | Yes |
| 3 | Laboratory 3 | 100 | Yes | Yes | Yes |
| 4 | Laboratory 4 | 100 | Yes | Yes | Yes |
| 5 | Laboratory 5 | 100 | Yes | Yes | Yes |
| 6 | Laboratory 6 | 70 | Yes | Yes | Yes |
| 7 | Drawing Hall 7 | 70 | Yes | Yes | Yes |
| 8 | Laboratory 8 | 70 | Yes | Yes | Yes |
| 9 | Laboratory 9 | 776.3 | Yes | Yes | Yes |
| 10 | Laboratory 10 | 120 | Yes | Yes | Yes |
| 11 | Laboratory 11 | 100 | Yes | Yes | Yes |
| 12 | Laboratory 12 | 100 | Yes | Yes | Yes |
| 13 | Laboratory 13 | 100 | Yes | Yes | Yes |
| 14 | Laboratory 14 | 110 | Yes | Yes | Yes |
| 15 | Laboratory 15 | 70 | Yes | Yes | Yes |

| | | | | | |
|----|-------------------------|--------|-----|-----|-----|
| 16 | Tutorial Room 16 | 110 | Yes | Yes | Yes |
| 17 | Classroom 17 | 120 | Yes | Yes | Yes |
| 18 | Tutorial Room 18 | 55 | Yes | Yes | Yes |
| 19 | Classroom 19 | 120 | Yes | Yes | Yes |
| 20 | Classroom 20 | 90 | Yes | Yes | Yes |
| 21 | Classroom 21 | 100 | Yes | Yes | Yes |
| 22 | Classroom 22 | 70 | Yes | Yes | Yes |
| 23 | Classroom 23 | 100 | Yes | Yes | Yes |
| 24 | Seminar Hall 24 | 132 | Yes | Yes | Yes |
| 25 | Computer Center 25 | 85 | Yes | Yes | Yes |
| 26 | Computer Center 26 | 110.95 | Yes | Yes | Yes |
| 27 | Computer Center 27 | 60 | Yes | Yes | Yes |
| 28 | Computer Center 28 | 60 | Yes | Yes | Yes |
| 29 | Computer Center 29 | 100 | Yes | Yes | Yes |
| 30 | Library & Reading | 300 | Yes | Yes | Yes |
| 31 | Principal Directors | 54.63 | Yes | Yes | Yes |
| 32 | Cabin for Head of | 30 | Yes | Yes | Yes |
| 33 | Cabin for Head of | 54.63 | Yes | Yes | Yes |
| 34 | Maintenance 34 | 30 | Yes | Yes | Yes |
| 35 | Housekeeping 35 | 30 | Yes | Yes | Yes |
| 36 | Placemen t Office 36 | 50 | Yes | Yes | Yes |
| 37 | Pantry for Staff 37 | 30 | Yes | Yes | Yes |
| 38 | Department Office 38 | 80 | Yes | Yes | Yes |
| 39 | Principal Directors | 54.63 | Yes | Yes | Yes |
| 40 | Exam Control | 30 | Yes | Yes | Yes |
| 41 | Board Room 41 | 110.95 | Yes | Yes | Yes |
| 42 | Office All Inclusive 42 | 400 | Yes | Yes | Yes |
| 43 | Central Store 43 | 30 | Yes | Yes | Yes |
| 44 | Security 44 | 36 | Yes | Yes | Yes |
| 45 | Placement Office 45 | 30 | Yes | Yes | Yes |
| 46 | Faculty Room 46 | 54.63 | Yes | Yes | Yes |
| 47 | Stationery Store 47 | 30 | Yes | Yes | Yes |
| 48 | Girls Common | 75 | Yes | Yes | Yes |
| 49 | Toilet 49 | 167.22 | Yes | Yes | Yes |
| 50 | Cafeteria 50 | 210 | Yes | Yes | Yes |
| 51 | Guest House 51 | 75 | Yes | Yes | Yes |
| 52 | First aid cum Sick | 7484 | Yes | Yes | Yes |
| 53 | Girls' Hostel 53 | 4220 | Yes | Yes | Yes |
| 54 | Others 54 | 3000 | Yes | Yes | Yes |
| 55 | Corridors 55 | 776.3 | Yes | Yes | Yes |
| 56 | Language Lab | 70 | Yes | Yes | Yes |
| 57 | Laboratory 16 | 60 | Yes | Yes | Yes |
| 58 | Laboratory 17 | 60 | Yes | Yes | Yes |

